

Annual General Meeting

Meeting Details

March 31, 2022
10:00 – 10:35 a.m.
Zoom videoconferencing

Presenters

Kerry Bowman, Chair
Michael Neumann, Vice Chair
Bob Breen, Finance and Audit Committee member
Saleema Dhalla, CEO

Minutes

1. Welcome, Call to Order and Determination of Quorum

Kerry Bowman called the meeting to order at 10:05 a.m. and welcomed all to SafeCare BC's Annual General meeting. Quorum was confirmed.

2. Approval of Consent Agenda

A formal notice of the Annual General Meeting was sent on February 9, 2022 and all relevant documents were posted on the AGM page of the SafeCare BC website. K. Bowman noted that the consent agenda includes the minutes of the 2021 AGM, the 2022 AGM agenda and adoption of Roberts Rules of Order to facilitate the proceedings.

MOTION: *Be it resolved that the consent agenda be approved as circulated.*

Moved by: R. Senghera

Seconded by: L. Bueckert

APPROVED

3. Report of the Board Chair

K. Bowman reported that SafeCare BC focused its activities on maintaining the physical and psychological health of workers, supporting organizations to respond to the pandemic and other safety concerns, as well as working with partners to support two key focus areas in the past year - rapid testing and vaccination education, among others. She identified the challenges faced by the sector last year and the initiatives SafeCare BC implemented to address the issues.

K. Bowman pointed out that member survey results indicate that 75% of respondents noted that SafeCare BC has helped their organization improve health and safety and that 81% of SafeCare BC's offerings were excellent or very good. While time, staff backfill and funding remains to be the biggest barriers to training, she assured members that SafeCare BC continues to work on health and safety initiatives within the identified strategic priorities.

4. Treasurer's Report

B. Breen provided the Treasurer's report on behalf of Board Treasurer, N. Bavis.

He highlighted that SafeCare BC ended 2021 with a significant surplus, which has been allocated to the unrestricted asset account. He also noted that SafeCare BC has a healthy reserve fund and has been given a clean audit report.

There were no questions on the association's financials.

MOTION: *Be it resolved that the financial statements and auditor's report be approved as presented.*

Moved by M. Neumann Seconded by J. Lee **APPROVED**

MOTION: *Be it resolved that MNP LLP be appointed as the Association auditor for the 2021 fiscal year.*

Moved by K. Bowman Seconded by M. Ramdharry **APPROVED**

5. CEO's Report

S. Dhalla noted that despite the all the uncertainty in 2021 due to the pandemic, SafeCare BC was able to respond to the changing needs of the continuing care sector. She shared that SafeCare BC managed to hold various workshops and offer online courses for many frontline workers, some of which significantly exceeded its target participant numbers.

Recognizing the stress and the challenges that many continuing care workers faced, mental health was a key focus in the past year. The Care for Caregivers program continued in partnership with the Canadian Mental Health Association and the Ministry of Mental Health and Addictions. SafeCare BC wanted to continue to recognize and celebrate the hard work of health care assistants. As such, the Hearts & Hands Conference was offered in a virtual platform and provided content to inspire team building, support mental health, and promote self-care strategies for a record number of over 900 attendees.

S. Dhalla explained that because of the pandemic, COVID-related claims resulted an increased injury rates for long-term care. In home care, the injury rate for SafeCare BC members declined significantly and fell below the sector average. Despite the increase in injury rates, the number of MSI and violence-related injuries decreased, and overall claims costs also decreased.

She shared some of SafeCare BC's top priorities for 2022 while reiterating the association's commitment to quickly respond to the evolving needs of the sector. She also pointed out some of the challenges that will continue to impact injury rates such as rising acuity, staffing shortages, lack of time for training, among many others. Nonetheless, she expressed a strong desire to use these challenges as an opportunity for SafeCare BC to continue to build a better and safer continuing care sector.

6. Presentation and Approval of Board Candidates

M. Neumann identified the open board positions as well as the candidates for each position. He asked each of the candidates to introduce themselves. He noted that no nomination was received for the *At Large Director (Frontline Worker – Home Care)*. As such, SafeCare BC will continue to recruit for that position to ensure worker representation on the Board.

MOTION: *Be it resolved that the candidates to the SafeCare BC Board of Directors be approved.*

- *At Large Director (Employer/Senior Leader - Home Care) – Kerry Bowman*
- *Not-for-profit Employer Representative – Sandra Kolarcik*
- *Human Resources Services Representative – Rob Senghera*

Moved by David Keselman

Seconded by Bob Breen

7. Notification of Appointed Director

K. Bowman explained that at the 2020 AGM, members approved the addition of a non-voting representative on the Board to allow for early engagement with the assisted living and independent living sector, in anticipation of a potential membership expansion. After a call for nominations, Kris Coventry has been appointed by the board to be the non-voting board representative. After almost a one-year engagement, the Board re-appointed Kris Coventry to the same position until the 2023 AGM.

8. Recognition of Departing Board Members

K. Bowman recognized the contributions of departing Board members, Lorna Muenz and Marina Young. Both were unable to attend the AGM but K. Bowman expressed her appreciation and thanked them for their contributions to the Board and to the association.

9. Adjournment

K. Bowman adjourned the meeting at 10:35 a.m.

MOTION: *Be it resolved that the Annual General Meeting be adjourned.*

Moved by: D. Pololos

Seconded: M. Neumann

APPROVED